



PHILADELPHIA
UNIVERSITY

AUTHORIZATION FOR PAYROLL DEDUCTION

I, _____, do hereby authorize equal bi-monthly deductions in the amount of _____ per pay beginning _____ (mm/dd/yr) and continuing for ___ months* until the outstanding balance of _____ due on the personal computer and related components purchased through Philadelphia University is paid in full.

TOTAL Purchase Price _____

Down Payment

Balance Due

Number of Payments _____ (24, 36, 48*)

Payment Amount \$ _____ (=balance Due/Number of Payments)

I understand that I am responsible to pay any remaining balance if I separate employment, for any reason, from Philadelphia University prior to the payoff of this debt. I authorize Philadelphia University to withhold any remaining balance from my final paycheck. If the final paycheck is insufficient to pay the remaining balance, I understand that I am liable to Philadelphia University for any remaining unpaid balance. By signing below, I agree to the terms of Philadelphia University's Computer Purchase Plan:

Signed

Colleague ID Number

Date

*12 months for purchase up to \$2,600
18 to 24 months for purchase from \$2,600 to \$4,000
\$4,000 Maximum Financing