

2011-2012 VERIFICATION FORM — INDEPENDENT STUDENT

To receive Federal Student Financial Aid, you must submit signed copies of financial documents to the Financial Aid Administrator at your school. Read the instructions carefully and answer all questions. Do not leave items blank. Write the student's name and Social Security Number in ink on all documents. If you need additional space to answer, a comments section is provided at the end of the form. If you have questions, contact the Financial Aid Administrator at your school.

A. Student Information

| | | |
|----------------|---------------|--------------------|
| DATE OF BIRTH: | PHONE NUMBER: | SOCIAL SECURITY #: |
|----------------|---------------|--------------------|

| | |
|-----------------|--|
| NAME & ADDRESS: | RETURN TO FINANCIAL AID OFFICE AT: |
| | Philadelphia University 4201 Henry Avenue Philadelphia, PA 19144 |

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2010 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid.

Try to complete verification as soon as possible so that your financial aid won't be delayed. Your financial aid administrator will help you.

Your school must review the requested information under the financial aid program rules (34 CFR, Part 668).

What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Fill in and sign the worksheet.
4. Take the completed worksheet, tax forms, and any other documents your school needs to your financial aid administrator.
5. Your financial aid administrator will compare information on the documents. You may need to make corrections on your SAR and send it back to the application processor.

B. Family Information

List the people that you (and your spouse) will support between July 1, 2011 and June 30, 2012. Include:

- yourself
- your spouse
- your dependent children (if you provide more than half of their support).

Include other people as part of your family only if:

- they lived with you and got more than half their support from you (or your spouse) and
- will continue to get more than half their support from you from July 1, 2011 through June 30, 2012.

Write the names of all family members. Also write in the name of the college for any family member who will be attending college at least half-time between July 1, 2011 and June 30, 2012 and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

| Full Name | Age | Relationship to Student | Postsecondary School (Must be enrolled at least half-time at an eligible institution during 2011-2012) |
|-----------|-----|-------------------------|--|
| | | STUDENT | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

C. Student's Tax Forms and Income Information

1. For non tax filers and all tax filers - CHECK ONE BOX ONLY. Tax Returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request an RTFTP printout or Letter 1722 from the Internal Revenue Service or a copy from your tax preparer.

- Check and attach signed tax return.
- Check and complete: signed tax return will be mailed to the school by _____ (date).
- Check here if you will not file and are not required to file a 2010 U.S. Income Tax Return.

2. Amounts received for child support and other untaxed income.

A. Did you (or your spouse) receive Workman's Compensation benefits in 2010? ____ YES ____ NO

If "YES", please list the total amount of Workman's Compensation benefits received for yourselves and for your children.

\$ _____ (Attach a letter or form that shows the amount of Workman's Compensation benefits you received for yourself and the members of your family in 2010.)

B. Did you (or your spouse) receive child support in 2010? ____ YES ____ NO

If "YES", please list the total amount of child support received in 2010. \$ _____

C. Did you (or your spouse) receive untaxed pensions in 2010? _____ YES _____ NO

If "YES", please list the total amount of untaxed pensions received in 2010. \$ _____

| Other sources of Untaxed Income (See question 44 of the FAFSA) | 2010 Amount |
|--|-------------|
| | \$ |
| | \$ |
| | \$ |

3. If you did not file and are not required to file a 2010 Federal income tax return, list below your employer(s) and any income received in 2010.

| Sources (Use the W-2 form or other earnings statements.) | 2010 Amount |
|--|-------------|
| | \$ |
| | \$ |
| | \$ |

4. Note: If any portion of your 2010 Adjusted Gross Income was taxable financial aid or was earned under the Federal Work-Study Program in 2010, please list that amount here: \$ _____

5. Student's Information:

A. Marital Status: _____ Unmarried (Single, Divorced or Widowed) _____ Married/Remarried _____ Separated

B. Citizenship: _____ U.S. Citizen _____ Eligible Noncitizen _____ Neither

C. Housing: _____ On Campus _____ Off Campus _____ With Parents

D. Spouse's Tax Forms and Income Information (If student is married)

1. For non tax filers and all tax filers - CHECK ONE BOX ONLY. Tax Returns include the 2010 IRS Form 1041, 1040A, 1040EZ, Telefile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request one from the Internal Revenue Service or from the tax preparer.

- Check here if you are attaching a signed copy of your and your spouse's joint tax return.
- Check and attach signed tax return if your spouse filed a separate return.
- Check and complete: signed tax return will be mailed to the school by _____ (date).
- Check here if your spouse will not file and is not required to file a 2010 U.S. Income Tax Return.

2. Amounts received for child support and other untaxed income. (See question 44 of the Free Application for Federal Student Aid)

| Sources of Untaxed Income | 2010 Amount | Sources of Untaxed Income | 2010 Amount |
|---------------------------|-------------|---------------------------|-------------|
| a. Child Support | \$ | d. | \$ |
| b. Workman's Compensation | \$ | e. | \$ |
| c. Untaxed Pensions | \$ | f. | \$ |

3. If your spouse did not file and is not required to file a 2010 Federal income tax return, list below your spouse's employer(s) and any income received in 2010.

| Sources (Use the W-2 form or other earnings statements.) | 2010 Amount |
|--|-------------|
| | \$ |
| | \$ |
| | \$ |

E. Certification and Signatures

By signing this worksheet, I (we) certify that all the information reported to qualify for Federal student aid is complete and correct. If married, spouse's signature is optional.

Student's Signature _____ Date _____

Spouse's Signature _____ Date _____

COMMENTS: _____

WARNING: IF YOU PURPOSELY GIVE FALSE OR MISLEADING INFORMATION ON THIS WORKSHEET, YOU MAY BE FINED, BE SENTENCED TO JAIL, OR BOTH.