



SUMMER 2010 START LEADER APPLICATION

The Summer Student Transition, Advising, Registration & Testing (START) and New Student Orientation (NSO) Programs at Philadelphia University are designed to assist new students and their families to acquire important information about campus programs and services. START Leaders play an integral role in the success of the Philadelphia University First-Year Experience (FYE) program and are recognized leaders throughout the University community. They serve as group leaders, contacts between various departments, peer educators and positive role models. START Leaders are actively involved in assisting all new students with their transition to PhilaU, whether it is from high school, the work force, the military or another institution of higher education.

Qualifications

- Understand and believe in the mission and goals of the START and New Student Orientation (NSO) program.
- Exhibit enthusiasm, integrity, and the ability to work well with students, parents, faculty and staff of Philadelphia University.
- Be currently enrolled as a full-time Philadelphia University student, have completed a minimum of one semester and have a cumulative average of 2.5 and enrolled as a full-time undergraduate through December 2010.
- Must be a member of the Philadelphia University community in good standing and not be on disciplinary or academic probation.
- Be, or demonstrate a desire to be knowledgeable of Philadelphia University, its history, resources and be able to speak to groups of students and parents.
- A START Leader must be available to participate in training sessions and work collectively as part of an orientation team to prepare for orientation programs, and be present and facilitate **all** START sessions.
- Demonstrate excellent communication and problem solving skills.

Remuneration

- Compensation of \$1,500.00 for new time START Leaders and \$1,750.00 for returning START Leaders to be paid in increments throughout the summer and at the successful completion of the New Student Orientation Program.
- A residence hall room as part of the on-campus summer housing program, to be determined by Residence Life.

- Meals during training and the summer START sessions and housing in Ronson Hall **during** the START sessions beginning with the June training program and ending after the last summer START session.

Time Commitment

- START Leaders are required to participate in a training program prior to their involvement in the first START program, to be held on Thursday, March 25, 2010 from 11:00am-1:00pm.
- All START Leaders are required to actively participate in the preparation and implementation of the START and NSO program. START Leaders will each work one of the three Transfer Days and all will play a role in the Transfer Transitions program on Thursday, August 19, 2010. In rotation, START Leaders will work the Early Arrival programs before each First-Year session. Specific dates as listed:
- **Training, Review and Preparation Days:** Tuesday, June 9 through Monday, June 14, 2010

Summer Orientation Sessions:

Mon., June 14, Early Arrival for FYS Session I
 Tues., June 15-Wed., June 16, First Year Session I

Mon., June 21, Early Arrival for FYS Session II
 Tues., June 22 – Wed., June 23, First Year Session II

Thurs., June 24, Transfer Session I

Mon., June 28, Early Arrival for FYS Session III
 Tues., June 29 – Wed., June 30, First Year Session III

Tues., July 6, Early Arrival for FYS Session IV
 Wed., July 7 – Thurs., July 8, Session IV

Mon., July 12, Early Arrival for FYS Session V
 Tues., July 13 – Wed., July 14, First Year Session V

Thurs., July 15, Transfer Session II

Tues., Aug. 17, Transfer START III (Move-in Mon., Aug. 16)

Wed., Aug. 18, START VI (Move-in Tues., Aug. 17)

- New Student Orientation: START Leaders are required to participate in several welcome back events including, but not limited to residence hall move-in, new student Convocation and other designated events and commitments from Thurs., Aug. 19 – Sun., Aug. 22, 2010.
- START Leaders are encouraged to participate in continued leadership development programs offered through the Division of Student Life and various departments of the University.

Responsibilities

- Reports directly to the NODA Graduate Interns, the Associate Director and Assistant Dean for Student Development.
- Be present at **ALL** the START sessions and required NSO programs and perform all assigned tasks thoroughly and with a positive attitude.
- Exhibit a friendly, professional demeanor that generates enthusiasm for the program.
- Use effective communication and listening skills to lead small groups and always work in the best interest of the new students and their families.
- Accurately share general information regarding academic opportunities, campus services, building locations, and the placement testing and pre-registration process that will help in the adjustment of new students to the University community.
- Actively participate in **ALL** the training sessions and assist in the preparation of orientation activities and materials.

START LEADER APPLICATIONS DUE FEBRUARY 12, 2010

ANY QUESTIONS? CALL US AT (215) 951-2634

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PERSONAL INFORMATION

Name: _____ Date: _____

Cell Phone: _____ Student ID _____

Local Address (on- or off-campus): _____

Permanent Address (home): _____

EDUCATIONAL INFORMATION

Present Class Standing: First Year Sophomore Junior Senior

Major Field of Study: _____ Minor: _____

Last Semester GPA: _____ Cumulative GPA: _____

Previous Colleges you attended (if any): _____

I declare that all information I have provided in this application is correct. I understand that in order to be considered for an START Leader position, I am required to participate in all staff selection and training activities and to maintain good academic and disciplinary standing with the University.

Signature of Applicant

Date

Philadelphia University is an Affirmative Action/Equal Opportunity Employer

Please continue on to the next page to complete the application.

PERSONAL STATEMENT

On a separate sheet, typed and double spaced, please formulate a personal statement regarding the START Leader position. Your answer should be limited to no more than one page per question. Include your response to the following:

1. How do you view the role of an START Leader?
2. What do you feel are the three main challenges facing college students today?
3. What is your most positive memory about your START or first semester?
4. What do you want to personally achieve as an START Leader?

REFERENCES

Please list your two references below. References should be obtained from a student, faculty or staff member and a previous employer. It is necessary that at least one of your references be a faculty or staff member of the PhilaU community. These references should be willing to evaluate your concern for people, communication skills, sense of responsibility, judgment, cooperation, flexibility and other characteristics as related to the START Leader position.

Name: _____ Title: _____

Institution: _____ Phone () _____

Name: _____ Title: _____

Institution: _____ Phone () _____

UNIVERSITY INVOLVEMENT

List all your campus activities, organizations, offices held, classes, and honors that will contribute to your candidacy (athletics, student organizations, community service, etc.).