5. COMMUTING, GRADUATE AND CONTINUING EDUCATION STUDENT PERMITS
A. Commuting students with 54 or more credit hours (status determined by the number of credits completed in prior semesters at the start of fall semester each academic year) must register for a parking permit at a cost of $70 per year for parking on the university’s campus. Faculty and staff are issued a white permit at no cost.

D. Fee Schedule

<table>
<thead>
<tr>
<th>Fee Category</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commuting students</td>
<td>$70.00</td>
</tr>
<tr>
<td>Professional and Graduate students</td>
<td>$30.00</td>
</tr>
<tr>
<td>Commuting students</td>
<td>$15.00</td>
</tr>
<tr>
<td>Part-time Faculty and Staff</td>
<td>$15.00</td>
</tr>
<tr>
<td>Ravenhill Lot Only</td>
<td>No Fee</td>
</tr>
<tr>
<td>special-use vehicles</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

6. RESIDENT STUDENT PERMITS
A. Students residing in the Townhouses, Independence Plaza, Scholler Hall, Ronson Hall, Partidge Hall, Forrest Hall and Mott Hall must register for a resident student parking permit. Students living in Scholler Hall, Townhouses, and Independence Plaza with 30 or more credit hours must register for a red permit, for a cost of $70 per year. Non-students living in Scholler Hall, Townhouses, and Independence Plaza with 24 to 29 credit hours must register for a purple permit. Resident students living in Scholler Hall are permitted to park on campus only if they register for a purple permit.

C. Resident students who have completed less than 24 credit hours are only eligible to park on campus with approval from Public Safety. The issuance of a temporary parking permit does not guarantee a parking space.

D. Commuting students with 54 or more credit hours (status determined by the number of credits completed in prior semesters at the start of fall semester each academic year) must register for a purple permit. Vehicles displaying a purple permit may park only on the Ravenhill Campus, as indicated on the parking map. Registered vehicles of students with a purple permit may park on Main Campus in staff lots except for Tuttleman Center “Staff Only” parking area. The issuance of a permit does not guarantee a parking space. Lack of space is not considered a valid excuse for violation of a regulation.

7. RESIDENT STUDENT PERMITS
A. All students, graduate assistants, and all other classifications of student employees must register their vehicles as students. This requirement is enforced at all times. Campus visitors should refer to Section 7, Resident Student Guests, and Section 10, Business Visitor Parking.

B. University parking and traffic restrictions are indicated in this publication. Signs, street markings and/or curb markings are intended as additional guides, but do not supersede this policy. All vehicles must park in designated spaces, between posted times. Vehicles parked at any other location are not protected by the University and may be impounded or towed.

C. Oversized vehicles, identified as those whose size requires the use of more than one parking space and cannot fit comfortably between lines, must receive special approval to park on campus.

D. It is the responsibility of all faculty, staff and students operating a motor vehicle to register their vehicle, and to learn and obey those parking and traffic regulations. Ignoring the provisions of this policy constitutes a violation and the use of the vehicle may be seized and a fine imposed for the violation.

F. Only properly licensed and registered vehicles in operable condition are allowed on campus. Vehicles that do not meet this standard will be reported as abandoned.

G. Vehicle storage is not permitted on campus.

H. The parking and transportation policy is the sole authority for parking at the Jefferson-East Falls campus unless otherwise noted by the Office of Student Safety. Improper use of vehicles based on this policy or University policy is subject to the same penalties as would be levied for a violation of the regulations.

I. Facility, staff, or students may not register a vehicle for another student.

J. It is unacceptable to place a ticket from a previous violation on a vehicle to give the impression that the vehicle has been currently ticketed (Improper Placement of Ticket).

K. Your primary university function will be indicting your parking enforcement duties. It is the student’s responsibility to see that his/her vehicle is neither operated nor parked in violation of these regulations or any law of the Commonwealth of Pennsylvania or any other jurisdiction that may effect your round.

L. University parking rules, regulations and enforcement are in effect all year, including periods when classes are not in session.

3. VEHICLE REGISTRATION
A. To register a motor vehicle, which can be done from any networked computer, faculty, staff and students can go to www.Eastfalls.Jefferson.edu/security/parking and complete the registration process (you will need your vehicle information available when visiting the website). To pick up a permit, you must personally appear at the Public Safety Office (designated location) and present a current, valid University I.D. card and driver’s license. The office is located on the Ravenhill Campus. Pennsylvania. Parking regulations are in effect year round.
5. COMMUTING, GRADUATE AND CONTINUING EDUCATION STUDENT PERMITS
A. Commuting students with 54 or more credit hours (status determined by the number of credits completed in prior semesters at the start of fall semester each academic year), must register for a permit at a cost of $70 per year for parking on the university’s campus. Graduate and Continuing and Professional Studies students must register for a free green permit, in order to park on the university’s campus. Vehicles displaying a green permit may park on the Main Campus and Ravenhill Campus, as indicated on the parking map. After 5 p.m., students with a purple permit may park on Main Campus in student lots except for Tuttleman Center “Staff Only” parking area. The issuance of a permit does not guarantee a parking space. Lack of space is not considered a valid excuse for violation of a regulation.

6. STUDENT RESIDENT PERMITS
Students residing in the Townhouses, Independence Plaza, Scholler Hall, Ronson Hall, Partridge Hall, Forrest Hall and Mott Hall are considered student employees living in Scholler Hall, Townhouses, and Independence Plaza with 30 or more credit hours must register for a red permit, for a cost of $70 per year. Resident students living in Scholler Hall, Townhouses, and Independence Plaza with 24 to 29 credit hours must register for a purple permit. Resident students living in Scholler Hall, Townhouses, and Independence Plaza who are eligible to park on campus must register for a purple permit. Resident students who have completed less than 24 credit hours are only eligible to park on campus with approval from Public Safety. The issuance of a permit does not guarantee a parking space. Lack of space is not considered a valid excuse for violation of a regulation.

Red-permit vehicles can park in commuter and staff lots, except for Tuttleman Center “Staff Only” parking area. The registrant is responsible for any violation involving the registered vehicle (or the person who is responsible for registering the vehicle if it is not registered) when he/she is the owner and/or operator of the vehicle. The act of parking or driving a motor vehicle on campus is a privilege and constitutes acceptance by the owner and/or operator of the responsibility to see that his/her vehicle is neither operated nor parked in violation of these regulations or any regulations/laws of the Commonwealth of Pennsylvania and the University. Fines are not refundable.

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7. FACULTY AND STAFF PERMITS
Full-time faculty and staff are issued a white permit at a cost of $70.00 per year for parking on the University campus. Part-time faculty and staff are issued a white permit at no cost. Adjunct faculty are issued a white permit with red stripes at no cost. Special-use vehicles are a classification determined by the Department of Public Safety, 215-951-2620.

7. RESIDENT STUDENT GUESTS
All visitors of resident students must register their vehicles with Public Safety. Visitor parking permits must be purchased by students who accompany their guests to Public Safety for this purpose. They must show current driver’s license, vehicle registration, and the visitor parking permit, which will be issued according to Resident Life visitor policy. Current students are not eligible for guest privileges. Students are responsible for their guests.

During the week (Monday through Friday), 7 a.m. to 5 p.m.) guests must park on Ravenhill Campus. Evenings (5 p.m. to 7 a.m.) Saturdays and Sundays (5 p.m. to 7 a.m.) they may park in any available space in the designated purple and green parking areas. The parking permits are valid from August 15 of the current year to August 14 of the next year and must be renewed annually. Vehicles displaying a white permit may park in the designated areas on the Main Campus, Ravenhill Campus, and The Tuttleman Center. Please see the parking map for exact locations. The issuance of a permit does not guarantee a parking space. Lack of space is not considered a valid excuse for violation of a regulation. Room assignments, class meetings, university sponsored events, etc., are not considered a valid excuse for improper parking.

8. RAVENHILL PARKING LOT
Faculty, staff and students who choose to park in the Ravenhill Parking Lot may register for a purple permit at no cost. During the week (Monday through Friday), 7 a.m. to 5 p.m.) they may park in any available space in the designated purple and green parking areas. The parking permits are valid from August 15 of the current year to August 14 of the next year and must be renewed annually. Vehicles displaying a white permit may park in the designated areas on the Main Campus, Ravenhill Campus, and The Tuttleman Center. Please see the parking map for exact locations. The issuance of a permit does not guarantee a parking space. Lack of space is not considered a valid excuse for violation of a regulation. Room assignments, class meetings, university sponsored events, etc., are not considered a valid excuse for improper parking.

9. SPECIAL VEHICLE PERMITS
Special-use vehicles are a classification determined by the

1. INTRODUCTION
The regulations have been established to protect the safety of faculty, staff, students and visitors. It is the Department of Public Safety’s goal to control motor vehicle traffic and parking on campus to ensure that University business may be conducted in an orderly manner. The act of parking or driving a motor vehicle on campus is a privilege and constitutes acceptance by the owner and/or operator of the responsibility to see that his/her vehicle is neither operated nor parked in violation of these regulations or any regulations/laws of the Commonwealth of Pennsylvania and the University. Fines are not refundable. The parking and transportation policy is the sole authority of the Designated Parking Areas, campus meetings, sporting events, etc., are not considered a valid excuse for violation of a regulation. Room assignments, class meetings, university sponsored events, etc., are not considered a valid excuse for improper parking.

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University and these vehicles may register for a black permit. This permit allows that vehicle to park in any appropriate permit-required area without matching permit. Failure to adhere to conventional traffic regulations and parking in Business Visitor space is a violation. This permit is not intended for guests of faculty, staff, and students for non-business purposes. Departments and individuals should contact the Department of Public Safety to register individual or group business visitors.

12. FUEL EFFICIENT VEHICLE PARKING
Fuel efficient vehicles are those that meet the U.S. Green Building Council’s LEED criteria. To determine if your vehicle is a fuel efficient vehicle, go to www.greenbuildingsafety.org/parking. Click on LEED Certified Vehicles. This will bring up a spreadsheet of all model year 1998 – 2018 vehicles that meet the criteria. The University will only recognize vehicles on this list as fuel efficient vehicles. These vehicles may park in the parking spaces designated for “fuel efficient vehicles only.” Any other vehicles will be ticketed.

13. TEMPORARY PARKING
Temporary parking is available to all registered vehicles in an appropriate parking space, for up to 15 minutes with 4-way emergency lights flashing. Temporary parking should never block traffic or create a hazard.

14. VIOLATIONS AND PENALTIES
Fines may be paid at https://jefferson.thepermistore.com/ within the first seven days of a violation or appeals notice. After the seven-day period, all payments must be made at the Cashier’s window, located in Archer Hall. If an appeal is not filed within seven days from the date of the violation, the registrant will be liable for an additional $15.00 penalty. This section applies to all faculty, staff, students, and visitors. The following is a list of the violations:

A. $20.00 Fines
- Time-zone violation at “drop-off” parking spaces
- Parking in more than one space
- Parking in no parking areas

B. $35.00 Fines
- Parking in any permit-required area without matching permit
- Blocking traffic (towable violation)
- Parking on sidewalks or grass (towable violation)
- Parking in or in front of a driveway (towable violation)
- Parking in a crosswalk (towable violation)
- Failure to adhere to conventional traffic regulations and signs
- Failure to conform to posted signs
- Improper placement of permit

C. $50.00 Fines
- Parking in Business Visitor space
- Parking in marked fire lane (towable violation)
- Operating a vehicle in a reckless manner
- Speeding
- Improper placement of ticket

D. $70.00 Fines
- Failure to display permit/Failure to register vehicle

E. $100 Fine
- Use of a forged or lost/stolen permit
- Registering vehicle for another student
- Illegally parked in such a way as to constitute a dangerous condition to vehicular and pedestrian traffic or to the movement or operation of emergency equipment (towable violation)
- Oversized vehicles and/or vehicle storage

F. $500 Fines
- Parking in or blocking an ADA-accessible space without a valid state issued ADA-accessible permit (towable violation)

G. Non Renewal of Permit
- Failure to pay monetary fines for violations and penalties against the same vehicle in one registration period, will result in the non renewal of a parking permit.

15. RELOCATING/IMMobilIZATION POLICY
A. Immobilization – When any vehicle is determined to have three or more unsatisfied violations charged against it within one vehicle registration period, the vehicle may be subjected to immobilization. All outstanding violations must be then satisfied and $50.00 paid to remove the immobilization device. The University is not responsible for damage resulting from immobilizing a vehicle.

B. Relocating – The University reserves the right to remove any vehicle that impedes or disrupts University business or the movement or operation of emergency activities. See Section 14. Violations and Penalties, for a list of all towable violations. The owner will be responsible for the costs involved in removing, impounding, and storing such a vehicle. The University is not responsible for damage to a vehicle resulting from towing a vehicle.

C. Impounded vehicles not claimed by their owner within 30 days will be considered abandoned and will be disposed of in accordance with state law.

16. APPEALS
An appeal for any penalty prescribed by these regulations must be made within seven days of the date of violation by submitting a written appeal at https://jefferson.thepermistore.com/. If an appeal is not filed within seven days from the date of the violation, the registrant will be liable for an additional $15.00 penalty. The appeal process is closed after the seven days. Properly submitted appeals will be reviewed by the Appeals Review Board as needed each semester. Billing of fines will be done through the Treasurer’s Office. For the first seven days, fines may be paid online at https://jefferson.thepermistore.com/. After seven days, all fines must be paid at the Cashier’s window, located in Archer Hall. Public Safety is unable to accept any type of payment for traffic violations.

Citations for guests/visitors will be the responsibility of the sponsoring party. Appeals for guests of resident students are subject to verification of Residence Halls Sign-in Sheets. An appointment must be made with the Department of Public Safety in order to discuss parking violations.

17. HANDICAP PARKING
Handicap parking is only for vehicles with a state-issued handicap license plate or hang tag. These must be displayed in order to be considered appropriately parked. All vehicles with a state-issued handicap license plate or hang tag can park in any handicap spot on Main or Ravenhill campus, but still must be registered.

18. UNIVERSITY LIABILITY
No liability is created by the granting of parking or vehicle-operating privileges on property owned, leased or otherwise controlled by the University. The University assumes no responsibility for the care or protection of a vehicle and its contents while operated or parked on University property. Officers of the Department of Public Safety patrol University parking facilities.

Parking Guide

Note: Some lots are for both commuters and residents. Continuing construction on Main Campus may affect parking assignments.
University and these vehicles may register for a black permit. This permit allows that vehicle to park in any appropriate designated area with the exception of handicap spaces, when performing job-related functions.

11. BUSINESS AND ADMISSIONS VISITOR PARKING
Visitor parking spaces with University signs marked "Visitor Parking" are for the express use of business visitors of the University's faculty, staff, and administration. These spaces are not intended for guests of faculty, staff, and students for non-business purposes. Departments and individuals should contact the Department of Public Safety to register individual or group business visitors.

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Failure to display permit/Failure to register vehicle
Failure to conform to conventional traffic regulations
Illegal parking in such a way as to constitute a dangerous condition to vehicular and pedestrian traffic or to the movement or operation of emergency equipment (towable violation)

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