



PHILADELPHIA
UNIVERSITY

TO: Faculty, Staff and Academic Administrators
FROM: Jessica L. Holt
Manager of Faculty Affairs
RE: January 19, 2016 Faculty Meeting Minutes

Approval of the Agenda

Professor Howard called the meeting to order on Tuesday, January 19, 2016 at 12:32 p.m. in the Kanbar Performance Space. The agenda was approved.

Each meeting is recorded and posted on the Provost's website
[\[https://www.philau.edu/provost/meetings/\]](https://www.philau.edu/provost/meetings/) for any faculty not able to attend.

Approval of the Minutes of the November 17, 2015 Full Faculty Meeting

Professor Howard asked for any corrections to the minutes of the November 17, 2015 faculty meeting. A request was made to correct the word "respectful" to "respected" in reference to the faculty, which was made during the Report of the President. Upon acknowledgement of this correction, the minutes were approved.

Reports of the Provost / Dean of Faculty

Matt Baker

Dr. Baker announced the appointment of Monica Lam, Ph.D, as academic dean of the School of Business Administration in the Kanbar College for Design, Engineering and Commerce, effective July 1, 2016. Dr. Lam comes to Philadelphia University from California State University at Sacramento.

Dr. Baker announced that Phillip Russel, Ph.D, will assume a new leadership role as dean of graduate education for the University, effective July 1, 2016. In addition, Dean Baker expressed his sincere thanks to Dr. Russel for acting as interim academic dean of the School of Business Administration.

Questions were taken from the floor.

Faculty Voices - Open to Faculty

Professor Howard opened the floor to faculty voices.

Professor Pastore expressed wanting to revisit the 2/3 voting eligibility requirement, with a possible change in the policy. Professor Howard asked for Professor Pastore to prepare a formal proposal to be submitted for consideration prior to the February meeting.

Reports of Standing Committee:

Election Cycle Begins

N. Howard

Professor Howard reviewed the 2016-2018 Election Cycle and discussed the nomination process. She noted that the nominations and elections will be sent via email as a survey. She noted that some individuals will vote as a University Faculty Member and some as a College Faculty Member. She encouraged participation in this process as roles are held for two years. Any questions should be

directed to the appropriate College representatives; Sue Christoffersen (DEC), John Pierce (CSHLA), Alex Messinger (CABE) and Barbara Lowry (At-Large).

Professor Kimmelman urged Senior Faculty and Administrators to take Junior Faculty members under their wing. This type of mentorship will be beneficial to Junior Faculty in encouraging the importance of participation in service as part of faculty life at the University.

A question was raised from the floor inquiring as to what Committees hold meetings online. Professor Howard commented that the software is available for remote participation. Anyone interested in utilizing this option should speak to their Committee Chair.

Special Reports

Faculty Manual Updates

E. Shepard-Rabadam

Associate Provost Shepard-Rabadam reviewed revisions made to the Faculty Manual, specifically around Committee members' review and applications. The language, which was distributed prior to the meeting, relieves the Committee member from voting on his/her own applications. The revised language also addresses quorum. The revised language was reviewed by both the UPC and legal counsel.

CTiNL

Jeff Ashley

Jeff Ashley presented an update on the Center for Teaching Innovation and Nexus Learning Spring 2016 Programming and reviewed the offerings. All information presented is on the new website [www.philau.edu/ctinl]. He commented that the Celebrate Teaching Week has been replaced with EduSeries programs, which will be spread throughout the semester. In addition, he reviewed the deadlines for the Nexus Learning and Nexus Online Grants. He directed interested applicants to the Provost's Office webpage for additional information and materials [<http://www.philau.edu/provost/Grants/index.html>]. He stated that he will also circulate an email with the details following the meeting. Finally, he reviewed who the Nexus Advocates are for each College. Additional information can be found on the CTiNL website.

Unfinished Business

Faculty Council/ Liaison Representatives

Nancy Howard

Professor Howard reminded attendees that if they have a concern, and do not feel comfortable expressing it at the Faculty Meeting, they should reach out to the Faculty Council.

New Business

AOOC – Global Portfolio (Trans-College)

R. Fryer/ M. Tulante

Professor Fryer presented background on the proposed changes to the Global Portfolio. Professor Tulante explained that the Global Portfolio will become a Hallmarks Distinction in Global Perspectives with slight modifications to conform to the Hallmarks Program. This experience will allow students to add an international focus to their degree for which they will receive a transcript notation.

Professor Howard noted that the Faculty has had the information regarding the proposal since November and conducted a vote by hand. The motion was approved and seconded.

As a follow up to the comment made earlier regarding the minutes, Dr. Spinelli reaffirmed the qualitative and quantitative reasons why he respects the work the faculty does. He stated that it is inspiring to work with the faculty, especially in regards to the depth of pedagogy and its infusion into the classroom. The way in which the Hallmarks Program embraces trans disciplinary learning is terrific.

Dr. Spinelli related that the University has had its best retention rate since last Spring. He stated that quantitatively students are responding well to the type of teaching and student focus that professors are offering. In addition, he noted that the University has had the biggest jump in US News and World Report ranking.

In regards to the Thomas Jefferson University (“TJU”) announcement, it has been one month since the Letter of Intent was signed. Dr. Spinelli reported that things are going well, and that when he visited TJU and met with their faculty, the faculty is very excited. As for the next steps, the University and TJU are in a Definitive Agreement, which is where parties are working through the legal language to create a contract. Following this step, there will be the closing and final sign off of the merger on July 1, 2016. Additional meetings and communication will be forthcoming as the process moves forward.

Announcements

Phil Tiemeyer reminded attendees that applications to lead a study abroad short course during the 2016-2017 academic year are due February 15, 2016. An email has been sent with additional information as well as the application materials and guidelines.

Jeff Cepull introduced Sherri Place, the new Director of Instructional Design and Academic Technology.

Marcella Deh advised attendees that those faculty who are teaching a course with an honors assignment, that there is an issue with the email notification not working. It is currently being addressed and any questions should be directed to her.

Madeline Wilcox reminded attendees that Semester and Summer Study Away applications are due shortly. An email has been distributed with additional details and deadlines.

Karen Albert reminded attendees of the upcoming book event for Natalie Nixon on January 26, 2016. The invitation was emailed and faculty are encouraged to attend.

Jeff Klemens introduced Jack Suss and Rhadika Bhaskar to the attendees. Both are joining the College of Design, Engineering, and Commerce as Teaching Assistant Professors.

Evan Laine announced an upcoming event, *Ready to Run*, which is a training program for women to encourage their participation in the political system. An invitation has been sent to the campus community, and both women and men are encouraged to attend the event on February 13, 2016.

Jeff Ashley introduced Megan Fuller, Assistant Professor of Chemistry, to the attendees. She had previously been an adjunct faculty member.

Adjourned at 1:13 p.m.

Following the conclusion of the Faculty Meeting, Faculty and Staff attended a meeting regarding preparations for the Middle States visitation.